



Dear Parents,

Enclosed in this packet is a Tuition Contract for the 2016-17 year, including any scholarship awarded and the total amount of tuition due. Tuition contracts must be completed, signed and returned to the school office no later than August 15, 2016.

Beginning this year, all tuition and fees will be collected through FACTS Tuition Management Company. There is no charge to you for this service. Please enroll online at <https://online.factsmgt.com/signin/4JCCR>. FACTS enrollment must be complete by August 5, 2016, or the first month's tuition payment will be due by check payable to LBJA by August 15, 2016.

#### **About FACTS Tuition Management Company**

As the stability of our school and the quality of its programs are of the utmost importance, we continually seek way to make improvements to benefit everyone. One of our primary goals this year at LBJA is to concentrate our efforts on improving the administrative and operational aspects of our school. By making use of the security and convenience of payment processing and information technology offered by FACTS tuition payment program, we remain committed to this goal. FACTS is used by many schools locally and over 6,000 schools nationally. We are excited to be working with them and are confident this program will offer greater efficiency and financial stability for our school while providing convenience to families.

You will realize these benefits by using FACTS for your tuition payment plan:

1. **Consistent Payment Dates:** The 15th of each month (August through May) is your payment date. Automatic payments can be made from a checking or savings account or from a variety of credit cards (2.75% surcharge for credit card payments).
2. **Convenience & Security:** Along with multiple payment plan options, your payments are processed securely through a bank to bank transaction.
3. **Peace of Mind Insurance:** FACTS offers this optional benefit for only \$14 per year per family. In the event of death of the Responsible Party or spouse, the remaining tuition balance owed for the current school year is paid to the school.
4. **Consumer Account:** You may check your personal account or make payments online from the convenience of your home or office anytime.

Thank you for your continued loyalty and support for LBJA. We depend on your support in our efforts to provide the highest quality of education for your children. Your continued support and cooperation is appreciated, as we remain committed to our mission.

Sincerely,

*Helen Goldberg*